

**LOCAL AGENCY FORMATION COMMISSION
COUNTY OF KERN, STATE OF CALIFORNIA**

Zoom Meeting and Teleconference
Meeting of January 27, 2021

Due to the Coronavirus pandemic, Kern LAFCo did not hold in person Commission meeting. Governor Newsom, by Executive Order N-29-20, modified the Brown Act to allow for meetings to be held by teleconference.

Regular meeting called to order at 5:23 p.m. Chair Scrivner presiding.

ROLL CALL

Item 1/27/21-1

Present: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Parlier, Sanders, Scrivner

Absent: None

Staff: Knox, Moore, Rice

Counsel: Schroeter

PLEDGE OF ALLEGIANCE

Item 1/27/21-2

APPROVAL OF MINUTES: (Agenda Item 3) December 2, 2020 Meeting

Item 1/27/21-3: Approved as Presented

Chair Scrivner presented the December minutes; *Upon motion of Commissioner Morris, seconded by Commissioner Fowler, IT IS ORDERED:* The December 2, 2020 Minutes are approved as confirmed by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Parlier, Sanders, Scrivner

NAYS: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENTS: (Agenda Item 4)

Item 1/27/21-4: None.

NOTICED PUBLIC HEARINGS: (Agenda Item 5)

Item 1/27/21-5: None.

PUBLIC HEARINGS: (Agenda Item 6)

Item 1/27/21-6: Approved as Presented – Resolution No. 21-01

REVISION OF KERN LAFCO FEE SCHEDULE (Agenda item 6a)

Executive Officer Knox presented the modified LAFCO fee schedule. Notifications were sent to all interested parties. No formal written comments were received. Executive Officer Knox recommended the Commission approve the revised fee schedule as presented effective July 1, 2021. *Upon motion of Commissioner Couch, seconded by Commissioner Sanders, IT IS ORDERED:* The revised fee schedule is approved as confirmed by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Parlier, Sanders, Scrivner

NAYS: None

ABSTAIN: None

ABSENT: None

COMMISSION ITEMS: (Agenda Item 7)

Item 1/27/21-7: Informational

NEW COMMISSIONERS OATH OF OFFICE AND 700 FORM REMINDER (Agenda item 7a)

Executive Officer Knox asked the new Commissioners the fill out the Oath of Office form and return at their earliest convenience. Mr. Knox also informed the Commissioners that the Form 700 is currently due at the end of February.

GENERAL BUSINESS: (Agenda Item 8)

Item 1/27/21-8a-8b: Approved as Presented

CLAIMS LIST 20-11 and 20-12 (Agenda Item 8a and 8b)

Chair Scrivner presented Claims List 20-11 and 20-12. *Upon motion of Commissioner Couch, seconded by Commissioner Fowler, IT IS ORDERED:* The general claims set forth in Claims List No. 20-11 and 20-12 are approved for payment, and the Chairman is authorized to certify said list by the following votes:

AYES: Baugher, Couch, Crump, Fowler, McKibbin, Morris, Parlier, Sanders, Scrivner

NAYS: None

ABSTAIN: None

ABSENT: None

Item 1/27/21-8c: Approved as Presented

OFFICE COMPUTER UPGRADE AND MONTHLY IT SERVICE CONTRACT

(Agenda Item 8c)

Mr. Knox requested approval to move to a server-based computer system and hire an IT contractor for LAFCO staff. *Upon motion of Commissioner Couch and seconded by Commissioner Baugher, IT IS ORDERED:* Kern LAFCO is approved to spend an initial cost not to exceed \$14,252 for a computer upgrade and a yearly IT service contract not to exceed \$11,771. The Commission also instructed staff to consult with Kern County's IT division head to review the County's IT services.

Item 1/27/21-8d: Informational

EXECUTIVE OFFICER MISCELLANEOUS ITEMS: (Agenda Item 8d)

- Kern LAFCO is considering sending out a Request for Proposal (RFP) for audit services locally and outside the county. Kern LAFCO does not have a policy to contract with local companies. Kern LAFCO will check with other LAFCOs regarding borrowing their policy.
- At the last LAFCO meeting there was a conversation regarding joining multiple LAFCO's together. Will not pursue joining multiple LAFCO's under one management due to difference in compensation, retirement, office space, etc.... It would not be a good fit at this time.
- At the December meeting, Mr. Knox informed the Commission of the possibility of allocating additional unfunded liability payments to CalPERS for paying down the current deficit. This process has been completed. Consideration for additional unfunded liability payments will be reviewed during the 21-22 budget negotiations and the end of the fiscal year.
- The next meeting will be February 24, 2021.

CLOSED SESSION: (Agenda Item 9)

1/27/21-9: None.

ADJOURNMENT: (Agenda Item 10)

Item 1/27/21-10: Adjourned

There being no further business to come before the Commission, IT IS ORDERED: the meeting is adjourned at 5:49 p.m.

Secretary

Chairman